

HIGH SCHOOL PLANNER

Get a copy of the high school course catalog to fill in your student's high school course plan. Using the high school graduation requirements, check off each core course as it is completed, and record grades, activities, and goals in the spaces provided.

how to use this planner:

1. Your student should meet with their counselor at least once a year to discuss their plans. Every school offers different classes and has different requirements. It's important that they ask a counselor to look over their plan and help them choose the right classes.
2. Use this as a living document. Refer back to it frequently (when it's time for your student to register for new classes, update grades, achievements, etc.). Have them check off courses as completed to know what requirements still need to be met and make sure they stay on track.
3. Help your student keep in mind the benefits to taking challenging classes: 1) it prepares them for the ACT, 2) Advanced Placement and dual credit classes allow students to earn college credit while still in high school which saves time AND money, and 3) it makes them more competitive for college scholarships.
4. Even if your student thinks that college is not part of their plan, it is a good idea to plan their high school classes with college in mind. Plans and thoughts change often during the high school years. Taking the right classes meant that if your child later decides to pursue college, he or she will be prepared.

KY HIGH SCHOOL GRADUATION REQUIREMENTS

Take these courses to graduate from high school:

LANGUAGE ARTS - 4 Credits

English I
English II
English III
English IV

SOCIAL STUDIES - 3 Credits

Course content should include:
U.S. History
Geography
Economics
Government and Civics
Culture and Societies

MATHEMATICS - 3 Credits

Must include Algebra I, Geometry, and Algebra II. Pre-Algebra does not count as one of these three required math credits for high school graduation but may be counted as an elective. Math must be taken each year of high school.

SCIENCE - 3 Credits

Course content should include:
Biological Science
Physical Science
Earth and Space Science
*Courses should incorporate lab-based scientific investigation experiences

VISUAL & PERFORMING ARTS - 1 Credit

Course content should include:
Arts, Dance, Music, Theatre, and/or Visual Arts

HEALTH - 1/2 Credit

PHYSICAL EDUCATION - 1/2 Credit

ELECTIVES - 7 Credits

Elective courses are those courses that relate to needs and interests of students and provide additional support in preparing for success in a chosen pathway. Kentucky schools use 16 "career clusters" to help organize elective classes into groups based on career fields. Choosing a career cluster at the beginning of high school will help make sure electives are in line with what your student wants to do after high school. See the reverse side for the full list of career clusters.

TOTAL: 22 CREDITS



Add 2 courses of a single world language for a total of **24 credits** to complete the **PRE-COLLEGE CURRICULUM!**

Kentucky Career Clusters

Career Clusters provide a way for schools to organize classes and student experiences into 16 broad categories. These “clusters” include virtually all occupations from entry through professional levels. Choosing a career cluster early can help you plan which elective courses you will take each year of high school.



Agriculture, Food & Natural Resources

The production, processing, marketing, distribution, financing, and development of agricultural commodities and resources including food, fiber, wood products, natural resources, horticulture, and other plant and animal products/resources.



Arts, A/V Technology & Communications

Designing, producing, exhibiting, performing, writing, and publishing multimedia content including visual and performing arts and design, journalism, and entertainment services.



Architecture & Construction

Careers in designing, planning, managing, building and maintaining the built environment.



Business Management & Administration

Careers in planning, organizing, directing and evaluating business functions essential to efficient and productive business operations.



Education & Training

Planning, managing and providing education and training services such as administration, teaching/training, administrative support, and professional support services.



Finance

Planning and related services for financial and investment planning, banking, insurance, and business financial management.



Government & Public Administration

Planning and executing government functions at the local, state and federal levels, including governance, national security, foreign service, planning, revenue and taxation, and regulations.



Health Science

Planning, managing, and providing therapeutic services, diagnostic services, health informatics, support services, and biotechnology research and development.



Hospitality & Tourism

Preparing individuals for employment in career pathways that relate to families and human needs such as restaurant and food/beverage services, lodging, travel and tourism, recreation, amusement and attractions.



Human Services

Preparing individuals for employment in career pathways that relate to families and human needs such as counseling and mental health services, family and community services, personal care, and consumer services.



Information Technology

Building linkages in IT occupations for entry level, technical, and professional careers related to the design, development, support and management of hardware, software, multimedia and systems integration services.



Law, Public Safety, Corrections & Security

Planning, managing, and providing legal, public safety, protective services and homeland security, including professional and technical support services.



Transportation, Distribution & Logistics

The planning, management, and movement of people, materials, and goods by road, pipeline, air, rail and water and related professional and technical support services such as transportation infrastructure planning and management, logistics services, mobile equipment and facility maintenance.



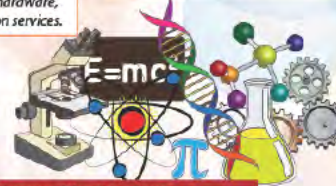
Manufacturing

Planning, managing and performing the processing of materials into intermediate or final products and related professional and technical support activities such as production planning and control, maintenance and manufacturing/process engineering.



Marketing

Planning, managing, and performing marketing activities to reach organizational objectives such as brand management, professional sales, merchandising, marketing communications and market research.



Science, Technology, Engineering & Mathematics

Planning, managing, and providing scientific research and professional and technical services (e.g., physical science, social science, engineering) including laboratory and testing services, and research and development services.



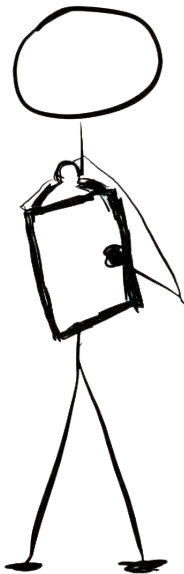
Meet Shonda

Shonda wants to be a :
famous actress nurse

Her career cluster is
HEALTH SCIENCE

What this means:

Nursing requires a 4-year degree. Shonda will need to take two years of the same world language to meet pre-college curriculum requirements. She will also want to be sure to take advanced level math and science classes.



Her 9th Grade Course Plan	
REQUIRED CORE COURSES	
Algebra I	1 math credit
General English I	1 English credit
Advanced Biology	1 science credit
U.S. History	1 social studies credit
Health Education/Physical Education	1 health credit (1/2 credit each)
ELECTIVES	
Spanish I	1 elective credit
Advanced Forensic Sciences	1 elective credit
Total Credits Earned 9th Grade	7

Her 11th Grade Course Plan	
REQUIRED CORE COURSES	
Algebra II	1 math credit
General English III	1 English credit
Advanced Placement (AP) Biology I	1 science credit
Economics & Politics	1 social studies credit
ELECTIVES	
Human Anatomy & Physiology	1 elective credit
Psychology	1 elective credit
Concert Band	1 elective credit
Total Credits Earned 11th Grade	7
Total Earned in High School	20.5

Her 10th Grade Course Plan	
REQUIRED CORE COURSES	
Geometry	1 math credit
General English II	1 English credit
Advanced Chemistry	1 science credit
World Geography	1 social studies credit
Pottery I	1 visual and performing arts credit
ELECTIVES	
Spanish II	1 elective credits
Intro to Graphic Design	1/2 technology credit
Total Credits Earned 10th Grade	6.5
Total Earned in High School	13.5

Her 12th Grade Course Plan	
REQUIRED CORE COURSES	
General English IV	1 English credit
Advanced Placement (AP) Biology II	1 science credit
Advanced Placement (AP) Statistics	1 math credit
ELECTIVES	
Co-op	1 elective credit
Advanced Heredity	1 elective credit
Sociology	1 elective credit
Total Credits Earned 12th Grade	6
Total Credits Earned in High School	26.5



FRESHMEN & SOPHOMORES

GOALS

Student Name:

Parent/Sponsor Name:

9th Grade School Counselor:

10th Grade School Counselor:

Goal(s) for 9th Grade:

Goal(s) for 10th Grade:

CHECKLIST & TIME-

GRADE 9:

- Create a high school plan.
- Take the most challenging classes you can handle.
- Focus on learning (Your grades will be a permanent part of your transcript; colleges will see them).
- Prepare for the PLAN test.
- Improve or continue good study habits.
- Get involved in activities.
- Complete your ILP interest inventory.
- Research career possibilities.
- Research college possibilities.
- If you haven't already, start saving money for college.
- Start keeping track of your KEES money.

GRADE 10:

- Create or review your high school plans
- Continue to focus on learning. Colleges will see your grades.
- Keep your options open--take the most challenging classes you can handle.
- Ask your school counselor about AP, dual credit, early college, or IB classes.
- Take the PLAN test to know what you need to work on before the ACT.
- Go to a college fair or financial aid night at school.
- Research colleges and scholarships in your ILP; Check out KnowHow2GOKY.org, your counseling office, and other websites.
- Take part in after-school activities or clubs.
- Consider a part-time job, internship, or volunteer position.

1ST SEMESTER GRADES

1st QUARTER		2nd QUARTER		1st QUARTER		2nd QUARTER	
CLASS	GRADE	CLASS	GRADE	CLASS	GRADE	CLASS	GRADE
TERM GPA		TERM GPA		TERM GPA		TERM GPA	

2ND SEMESTER GRADES

3rd QUARTER		4th QUARTER		3rd QUARTER		4th QUARTER	
CLASS	GRADE	CLASS	GRADE	CLASS	GRADE	CLASS	GRADE
TERM GPA		TERM GPA		TERM GPA		TERM GPA	

TEST SCORES

KPREP:
End Of Course Assessments:
PLAN:

ACTIVITIES & AWARDS

Student Name:

School Counselor:

Goal(s) for the 11th Grade Year:

SEPTEMBER - NOVEMBER

- Meet with your school counselor.
- Decide what you want in a college.
- Choose 5-10 colleges that meet your needs and request information from them.
- Find out how your grades, test scores, etc., compare with the typical applicant at your college(s) of choice.
- Continue to take challenging courses. If possible, add AP, IB, or dual credit classes.
- Stay involved in activities. Take a leadership role.
- Take the PSAT (October).
- Go to college and financial aid fairs.
- If you're interested in the military, register for the ASVAB test. See your recruiter or school counselor for more information.

DECEMBER - FEBRUARY

- If applicable, sign up to take the SAT in May or June. See your school counselor for details.
- Begin to prepare for SAT and/or ACT by taking practice tests (lots of free ones online!).
- Read all information you receive from your preferred colleges.
- Listen to school announcements and check the guidance office for spring open houses and college tours.
- Check deadlines. Get familiar with the application and financial aid deadlines at your top choice schools and put them on your calendar.
- Look for and apply for scholarships.
- Consider possible college majors.

MARCH - MAY

- Take the ACT (March).
- Sign up for college campus visits/tours.
- Create a resume. Visit your counselor or GEAR UP advisor for help.
- If you haven't already, plan your senior year courses.
- Apply for summer jobs or internships, or look for volunteer opportunities.
- Narrow your list of colleges to five.
- Choose adults you want to write you a letter of recommendation (think about church or community leaders, teachers, coaches, etc.).
- Consider applying to college under early decision or dual enrollment programs.
- Sign up to take June SAT or ACT tests.

JUNE - AUGUST

- Request applications from your top colleges of choice.
- Work on your personal statement (many applications require a short essay about yourself).
- Visit college campuses.
- If you intend to play NCAA sports, register for Initial Eligibility. You cannot play, practice, or be recruited until you are certified by the NCAA's Initial Clearinghouse. (<http://www.ncaa.org/eligibility/cbsa>)
- If possible, save money for college.
- If you're applying for an early decision, request high school transcript(s) and letters of recommendation from teachers, etc. Send them in with your application.

1ST QUARTER

2ND QUARTER

3RD QUARTER

4TH QUARTER

CLASS	GRADE	CLASS	GRADE	CLASS		CLASS	GRADE
TERM GPA		TERM GPA		TERM GPA		TERM GPA	

TEST SCORES

End of Course Exams			ACT	PSAT	SAT
Course Name	1st sem.	2nd sem.			
Composite					M
English					V
Math					
Reading					
Science					



SENIORS

GOALS

Student Name:

School Counselor:

Goal(s) for the 12th Grade Year:

CHECKLIST & TIMELINE

SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH-MAY	JUNE-AUGUST
<ul style="list-style-type: none"> <input type="checkbox"/> Get organized. <input type="checkbox"/> Start a calendar with all test names, registration dates, and fees as well as admissions and financial aid deadlines. <input type="checkbox"/> Start a folder to file all correspondence. <input type="checkbox"/> Choose top 5 colleges and request applications. <input type="checkbox"/> If applying early decision, check with admissions office for deadlines. <input type="checkbox"/> Sign up for October or November ACT and/or SAT I and SAT II tests. <input type="checkbox"/> Apply for scholarships. 	<ul style="list-style-type: none"> <input type="checkbox"/> Request letters of recommendation. <input type="checkbox"/> Ask teachers, counselors, and others to help you with your personal essays. <input type="checkbox"/> Take SAT I, SAT II and/or ACT exams. <input type="checkbox"/> Attend college fairs. <input type="checkbox"/> Visit/tour colleges. <input type="checkbox"/> Ask colleges about financial aid forms. <input type="checkbox"/> Meet with your school counselor to check in on progress. <input type="checkbox"/> Keep up with grades and homework. <input type="checkbox"/> Submit applications to out-of-state colleges. 	<ul style="list-style-type: none"> <input type="checkbox"/> Get financial aid applications from colleges. <input type="checkbox"/> Get five copies of high school transcripts. <input type="checkbox"/> Males 18 and up must register for Selective Service to get federal financial aid. Register online at www.sss.gov. <input type="checkbox"/> Take SAT I, SAT II and/or ACT exams. <input type="checkbox"/> If necessary register to retake SAT and/or ACT tests in December or January. <input type="checkbox"/> Submit applications to KY state schools. <input type="checkbox"/> Apply for scholarships. 	<ul style="list-style-type: none"> <input type="checkbox"/> Get a Free Applications for Federal Student Aid (FAFSA) from your HS, college or www.fafsa.ed.gov. Begin working on it. Do not sent it in before January 1 <input type="checkbox"/> Filing the FAFSA online? Request a Personal ID Number (PIN) from the website <input type="checkbox"/> Save December pay stubs to complete FAFSA <input type="checkbox"/> Mail admissions applications, if due <input type="checkbox"/> Do colleges have your recommendations? <input type="checkbox"/> Apply for scholarships 	<ul style="list-style-type: none"> <input type="checkbox"/> Submit FAFSA January 1. <input type="checkbox"/> If due, mail admissions applications and/or make sure they've been received. <input type="checkbox"/> Make sure all admissions files are complete <input type="checkbox"/> Keep copies of all forms you mail. <input type="checkbox"/> Ask your parents to complete tax returns early this year. Schools may want a tax return to prove financial aid eligibility. <input type="checkbox"/> Mail end-of-semester transcripts to colleges. <input type="checkbox"/> Apply for scholarships. 	<ul style="list-style-type: none"> <input type="checkbox"/> Make sure FAFSA is mailed and received. Call 1-800-433-3242. <input type="checkbox"/> When you get your Student Aid Report, make sure your colleges of choice are listed. <input type="checkbox"/> If the SAR asks for updated information, or you need to make a correction, do so ASAP. Failure to respond could cost you financial aid. <input type="checkbox"/> College admissions letters start to go out. <input type="checkbox"/> Apply for scholarships. 	<ul style="list-style-type: none"> <input type="checkbox"/> Contact financial aid offices to see if your application is complete. <input type="checkbox"/> If you're not admitted to any colleges, see your school counselor for guidance. <input type="checkbox"/> Review financial aid awards from colleges. <input type="checkbox"/> Decide which school to attend and notify all colleges by May 1. <input type="checkbox"/> Apply for on- or off-campus housing. <input type="checkbox"/> Respond to all letters from your college of choice by due date! 	<ul style="list-style-type: none"> <input type="checkbox"/> Within 10 days of graduation, remind your high school to send your official final transcript to your college. <input type="checkbox"/> Finalize summer school or job plans. <input type="checkbox"/> Double check campus housing arrangements. <input type="checkbox"/> Participate in freshman orientation and tour programs. <input type="checkbox"/> Take any required placement tests. <input type="checkbox"/> Save money for college expenses. <input type="checkbox"/> HAVE FUN!!

CLASS GRADES

1ST QUARTER		2ND QUARTER		3RD QUARTER		4TH QUARTER	
CLASS	GRADE	CLASS	GRADE	CLASS	GRADE	CLASS	GRADE
TERM GPA		TERM GPA		TERM GPA		TERM GPA	

ACTIVITIES & AWARDS

TEST SCORES	SAT		ACT	ASVAB	OTHER
	V	Test:	Test:	Composite	
	M	Score:	Score:	English	
	OTHER			Math	
				Reading	
			Science		